



**Contact/Insurance Info**

MRN: \_\_\_\_\_

**Atul Aggarwal MD Cardiology Clinic**

**Patient Name:** \_\_\_\_\_  
Last First MI

**Date of Birth:** \_\_\_\_\_  Male  Female

**Social Security No.** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **Marital Status:**  Single  Married  Widowed  Divorced

**Address:** \_\_\_\_\_  
Street City Zip

**Home Phone No.** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ **Cell Phone/Work Phone No.** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**Emergency Message Phone:** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Name of Spouse:** \_\_\_\_\_ **Phone:** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**Address (if different than above):** \_\_\_\_\_  
Street City Zip

**Responsible Party:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Employer Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Primary Insurance Carrier:** \_\_\_\_\_

**Subscriber Identification #:** \_\_\_\_\_

**Subscriber Name:** \_\_\_\_\_

**Referred By:** \_\_\_\_\_

**Primary Physician:** \_\_\_\_\_

**Atul Aggarwal MD Cardiology Clinic**  
**HEALTH APPRAISAL QUESTIONNAIRE**

**Patient Name:** \_\_\_\_\_ **MRN:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Sex:**  Male  Female **Weight:** \_\_\_\_\_ **Height:** \_\_\_\_\_

**Marital Status:**  Single  Married  Widowed  Divorced

**Referred by:** \_\_\_\_\_

**Primary Medical Doctor:** \_\_\_\_\_

**What is your chief complaint or referral:** \_\_\_\_\_

**History of Present Illness:** \_\_\_\_\_

**Have you or are you now experiencing any of the following?**

	Yes	No		Yes	No
Pressure or pain in the chest, arms, neck?	<input type="checkbox"/>	<input type="checkbox"/>	Swelling of ankles, feet, or stomach?	<input type="checkbox"/>	<input type="checkbox"/>
Dizziness, lightheadedness, blackouts, or fainting	<input type="checkbox"/>	<input type="checkbox"/>	Pain, discomfort, or cramping in legs when walking?	<input type="checkbox"/>	<input type="checkbox"/>
Palpitations, fast, skipped, or irregular heartbeats?	<input type="checkbox"/>	<input type="checkbox"/>	Temporary loss or disturbance of speech?	<input type="checkbox"/>	<input type="checkbox"/>
Difficulty breathing?	<input type="checkbox"/>	<input type="checkbox"/>	Temporary weakness of one side of body?	<input type="checkbox"/>	<input type="checkbox"/>
With activity?	<input type="checkbox"/>	<input type="checkbox"/>	Other: _____		
When lying flat?	<input type="checkbox"/>	<input type="checkbox"/>			

**Current/Past Medical History**

	Yes	No	
Current/Past Medical History	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Coronary artery disease	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Heart Attack	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Cardiac catheterization/angiogram	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Bypass Surgery	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Angioplasty/stent	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Defibrillator	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Pacemaker	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Congestive Heart Failure	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Heart Murmur	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Heart Valve Surgery	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Stroke	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Mini Stroke/TIA	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Peripheral Vascular Disease	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Blood clots (lungs/legs)	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Aneurysm	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Hypertension	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
High Cholesterol	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Cancer (specify _____)	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____
Other	<input type="checkbox"/>	<input type="checkbox"/>	Month/Year _____

**List all surgeries:** \_\_\_\_\_

**Hospitalizations:** \_\_\_\_\_

# Atul Aggarwal MD Cardiology Clinic

## HEALTH APPRAISAL QUESTIONNAIRE

**Patient Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Social History**

**Tobacco use:** Current use: YES  No  If yes, amount: \_\_\_\_\_ /day How long? \_\_\_\_\_  
 If history of smoking in the past, when quit: \_\_\_\_\_

**Alcohol use:** Current use: YES  No  Ounces/week \_\_\_\_\_ Liquor: \_\_\_\_\_ Wine: \_\_\_\_\_ Beer: \_\_\_\_\_

**Street Drugs:** Marijuana YES  No

**Caffeine:** Current use: YES  No  Type \_\_\_\_\_ Amount/day: \_\_\_\_\_

Family History:	Yes	No	Family Member:	Yes	No	Family Member:
Heart Disease	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Bypass Surgery	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Heart Attack (age under 60)	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
High Cholesterol	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
			High Blood Pressure	<input type="checkbox"/>	<input type="checkbox"/>	_____
			Stroke	<input type="checkbox"/>	<input type="checkbox"/>	_____
			Cancer	<input type="checkbox"/>	<input type="checkbox"/>	_____
			Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	_____

**Review of systems**

Do you currently, or have you ever had any problems in the following areas?

General	Yes	No	Pulmonary	Yes	No
Weight loss/gain	<input type="checkbox"/>	<input type="checkbox"/>	Asthma	<input type="checkbox"/>	<input type="checkbox"/>
Tire easily, weakness	<input type="checkbox"/>	<input type="checkbox"/>	Chronic Bronchitis	<input type="checkbox"/>	<input type="checkbox"/>
			Emphysema	<input type="checkbox"/>	<input type="checkbox"/>
<b>Head/Neck</b>			Wheezing	<input type="checkbox"/>	<input type="checkbox"/>
Headache	<input type="checkbox"/>	<input type="checkbox"/>	Chronic Bronchitis	<input type="checkbox"/>	<input type="checkbox"/>
Migraine	<input type="checkbox"/>	<input type="checkbox"/>	Emphysema	<input type="checkbox"/>	<input type="checkbox"/>
Lumps in neck	<input type="checkbox"/>	<input type="checkbox"/>	Wheezing	<input type="checkbox"/>	<input type="checkbox"/>
Goiter	<input type="checkbox"/>	<input type="checkbox"/>	Chronic Cough	<input type="checkbox"/>	<input type="checkbox"/>
Blocked arteries in neck	<input type="checkbox"/>	<input type="checkbox"/>	Valley Fever	<input type="checkbox"/>	<input type="checkbox"/>
			Tuberculosis	<input type="checkbox"/>	<input type="checkbox"/>
<b>Nuerologic</b>			<b>Gastrointestinal</b>		
Seizures disorder	<input type="checkbox"/>	<input type="checkbox"/>	Poor Appetite	<input type="checkbox"/>	<input type="checkbox"/>
Epilepsy	<input type="checkbox"/>	<input type="checkbox"/>	Diarrhea	<input type="checkbox"/>	<input type="checkbox"/>
Numbness/weakness in arms/legs	<input type="checkbox"/>	<input type="checkbox"/>	Constipation	<input type="checkbox"/>	<input type="checkbox"/>
Problems with speech	<input type="checkbox"/>	<input type="checkbox"/>	Indigestion	<input type="checkbox"/>	<input type="checkbox"/>
<b>Eyes/Ears/Nose/Throat</b>			Heartburn	<input type="checkbox"/>	<input type="checkbox"/>
Glaucoma	<input type="checkbox"/>	<input type="checkbox"/>	Colitis	<input type="checkbox"/>	<input type="checkbox"/>
Cataract	<input type="checkbox"/>	<input type="checkbox"/>	Diverticulitis	<input type="checkbox"/>	<input type="checkbox"/>
Blurred Vision	<input type="checkbox"/>	<input type="checkbox"/>	Ulcers	<input type="checkbox"/>	<input type="checkbox"/>
Double vision	<input type="checkbox"/>	<input type="checkbox"/>	Intestinal Bleeding	<input type="checkbox"/>	<input type="checkbox"/>
Sinus congestion	<input type="checkbox"/>	<input type="checkbox"/>	Hiatal Hernia	<input type="checkbox"/>	<input type="checkbox"/>
Dry Mouth/throat	<input type="checkbox"/>	<input type="checkbox"/>	Liver Disease	<input type="checkbox"/>	<input type="checkbox"/>
Hoarseness	<input type="checkbox"/>	<input type="checkbox"/>	Hepatitis	<input type="checkbox"/>	<input type="checkbox"/>
Hearing Loss	<input type="checkbox"/>	<input type="checkbox"/>	Difficulty Swallowing	<input type="checkbox"/>	<input type="checkbox"/>
ringing in the ears	<input type="checkbox"/>	<input type="checkbox"/>	<b>Endocrine</b>		
Vertigo	<input type="checkbox"/>	<input type="checkbox"/>	Thyroid Problems	<input type="checkbox"/>	<input type="checkbox"/>
Allergies/Hay fever	<input type="checkbox"/>	<input type="checkbox"/>	Diabetes	<input type="checkbox"/>	<input type="checkbox"/>





**Atul Aggarwal MD Cardiology Clinic**

## **APPOINTMENT CANCELLATION POLICY**

If an appointment for an ultrasound or treadmill stress test is missed, canceled or changed with less than 24 hours notice, there will be a \$25 charge.

By signing below, you acknowledge that you have read and understand the Cancellation Policy for Dr. Atul Aggarwal MD Cardiology Clinic as described above.

Thank you for your understanding and cooperation.

**Patient Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**Atul Aggarwal MD Cardiology Clinic**

**AUTHORIZATION FOR USE OR DISCLOSURE OF PERSONAL HEALTH INFORMATION**

I hereby authorize \_\_\_\_\_  
*Name of Physician, Hospital, or Health Care Provider*

to disclose to Atul Aggarwal MD cardiology Clinic, 9330 Stockdale Highway, Suite 200, Bakersfield, CA 93311, Tel no. 6616640100, Fax no. 66166640111 my medical records and information pertaining to medical history, physical condition, services rendered, or treatment of

**Patient Name:** \_\_\_\_\_  
Last First MI

**Date of Birth:** \_\_\_\_\_ **Social Security No.** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Address:** \_\_\_\_\_  
Street City Zip

**Phone No.** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**The purpose of this release is:**

- to disclose the protected health information at my request
- other: \_\_\_\_\_

**I authorize the below information to be disclosed on my behalf:**

- Clinic Notes
- Discharge summary
- Stress test report
- Echo report
- Catheterization report
- OEKG

Any and all records for \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_



**Atul Aggarwal MD Cardiology Clinic**

Authorization shall remain in effect for one (1) year from date of signature.

I understand that I may revoke this authorization at any time by sending a written request to:

Atul Aggarwal MD Cardiology Clinic  
9330 Stockdale Highway, Suite 200  
Bakersfield, CA 93311

The fact that I revoke this authorization will not affect actions taken while the authorization is voluntary and that Atul Aggarwal MD Cardiology Clinic will not sign this authorization. I understand that information disclosed pursuant to this be considered protected health information. I am entitled to a copy of this authorization.

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*Signature of Member*

*Date*

**Guardians and legal Representatives:** If signing as a guardian or legal representative on behalf of the member, the following information must be completed. If signing as a legal representative, a copy of a health care power of attorney, a court order, or other legal documentation demonstrating your authority as legal representative to act on the member's behalf must be attached.

Full Name of legal representative: \_\_\_\_\_

Legal relationship to member: \_\_\_\_\_

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*Signature of Representative*

*Date*



**Atul Aggarwal MD Cardiology Clinic**

**Assignment of Benefits**

I hereby assign all medical and/or surgical benefits to which Atul Aggarwal MD Cardiology Clinic is due for my bill. This assignment will remain in effect until revoked by myself. I understand that I am financially responsible for all charges whether or not paid by my insurance. I hereby authorize said assignee to release all information necessary to secure payment of said benefits.

**Date** \_\_\_\_\_ **Patient Signature** \_\_\_\_\_

Insured's Signature: \_\_\_\_\_

**Medicare Assignment**

If you have Medicare, please sign the following:

I request that payment of authorized Medicare benefits be made either to me or on my behalf to Atul Aggarwal MD Cardiology Clinic for any services furnished to me by that physician or supplier. I authorize any holder of medical information about me to release to the Health Care Financing Administration and its agents any information needed to determine these benefits payable to related services.

I understand my signature requests that payment be made and authorizes release of medical information necessary to pay the claim. If other health insurance coverage is indicated in item 9 of the HCFA-1500 claim form or elsewhere on their approved claim forms or electronically submitted claims, my signature authorizes releasing of the information to the insurer or agency shown. In Medicare assigned cases, the physician or supplier agrees to accept the charge determination of the Medicare carrier as the full charge, and the patient is responsible only for the deductible, co-insurance, and non-covered services. Co-insurance and the deductible are based upon the charge determination of the Medicare carrier.

**Patient Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*If signature is other than patient's signature, write in patient's name followed by the signature of person signed, and complete the following:*

Name of signing party: \_\_\_\_\_

Address of signing party: \_\_\_\_\_

Relationship of patient: \_\_\_\_\_

Reason patient could not sign: \_\_\_\_\_

**Content to release information**

I hereby authorize Atul Aggarwal MD Cardiology Clinic to furnish information to any referring physician, agency or insurance company(s) I have listed on the Patient Information Form.

**Patient Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

For a copy of this financial policy document, please request a copy from our receptionist.





Atul Aggarwal MD Cardiology Clinic

### RELEASE OF INFORMATION TO SPECIFIC INDIVIDUALS

**Patient Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

I authorize Atul Aggarwal MD Cardiology Clinic to release

All information

**OR**

Limited information, as further described:

To the following individuals:

1. \_\_\_\_\_  

*Name*
*Relationship*
2. \_\_\_\_\_  

*Name*
*Relationship*
3. \_\_\_\_\_  

*Name*
*Relationship*

#### Message Delivery of information

I authorize Atul Aggarwal MD Cardiology Clinic, its physicians and employees to leave messages regarding:

Any information (including test results)

**OR**

Limited information, as further described: \_\_\_\_\_

At the following phone number(s) listed below.

Home:       YES     NO    Number: \_\_\_\_\_

Cellular:     YES     NO    Number: \_\_\_\_\_

Work:         YES     NO    Number: \_\_\_\_\_



**Atul Aggarwal MD Cardiology Clinic**

The purpose of this release is to disclose the protected health information at my request. I understand that this authorization will remain in effect for one year from the date of signature. I also understand that I may revoke this authorization for Release of Medical Information at any time by sending a written request to:

Atul Aggarwal MD Cardiology Clinic  
9330 Stockdale Highway, Suite 600  
Bakersfield, CA 93311

The fact that I revoke this authorization will not affect actions taken while the authorization was in effect, before the revocation is received. I understand that this authorization is voluntary and that Atul Aggarwal MD Cardiology Clinic will not condition treatment, payment, enrollment, or eligibility for benefits upon whether I sign this authorization. I understand that information disclosed pursuant to this authorization could be subjected to re-disclosure by the recipient and might no longer be considered protected health information. I am entitled to a copy of this authorization.

\_\_\_\_\_  
*Signature of Member* *Date*

**Guardians and Legal Representatives:** If signing as a guardian or legal representative on behalf of the member, the following information must be completed. If signing as a legal representative, a copy of a health care power attorney, a court order, or other legal documentation demonstrating your authority as a legal representative to act on the member's behalf must be attached.

Full Name of legal representative: \_\_\_\_\_

Legal relationship to member: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Representative* *Date*



**Atul Aggarwal MD Cardiology Clinic**

## **HIPAA NOTICE OF PRIVACY PRACTICES**

### **Acknowledgment of Written Consent/Authorization**

I hereby give consent/authorization to Atul Aggarwal MD Cardiology Clinic to use or disclose, either verbally or in-writing, my protected health information for the purposes described in this Notice of Privacy Practices.

**I further acknowledge that the Atul Aggarwal MD Cardiology Clinic has provided me a copy of its Notice of Privacy Practices, which provides a detailed description of the uses and disclosures allowed by this consent, as well as other rights I have regarding my PHI.**

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Signature of Patient or Legal Guardian

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Date

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Print name of Patient

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Patient Date of Birth

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Print Name of Parent of Legal Guardian



**Atul Aggarwal MD Cardiology Clinic**

## **HIPAA Notice of Privacy Practices**

**THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW THIS DOCUMENT CAREFULLY.**

This Notice of Privacy Practices (the "Notice") describes the legal obligations of Atul Aggarwal MD Cardiology Clinic (the "Clinic") and your legal rights regarding your protected health information held by the Clinic under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). This notice of privacy Practices describes how we may use and disclose your protected health information to carry out treatment, payment or health care operations and for other purposes that are permitted or required by law. It also describes your rights to access and control of your protected health information. "Protected Health Information" ("PHI") is individually identifiable health information, including demographic information, collected from you or created by a health care provider, that relates to (1) your past, present, or future physical or mental health or condition; (2) the provision of health care to you; or (3) the past, present or future payment for the provision of health care to you.

**Our Responsibilities.** We are required by law to:

- Maintain the privacy of your protected health information;
- Provide you with certain rights with respect to you **PHI**;
- Provide you with a copy of this Notice of our legal duties and privacy practices with respect to your protected health information; and
- Follow the terms of the Notice that is currently in effect.

We reserve the right to change the terms of this Notice and to make new provisions regarding your **PHI** that we maintain, as allowed or required by law.

**Uses and Disclosures of Protected Health Information:** Your **PHI** may be used and disclosed by your physician, our office staff and others outside of our office that are involved in your care and treatment for the purpose of providing health care services to you, to pay your health care bills, to support the operation of the physician's practice, and any other use required by law.

**For Treatment:** We may use or disclose your **PHI** to facilitate medical treatment or services by providers. We may disclose medical information about you to providers, including doctors, nurses, technicians, medical students, or other hospital personnel who are involved in taking care of you. *For example, the clinic might disclose information about you to a another physician who is treating you.*

**For Payment:** We may use or disclose your **PHI** to facilitate payment for the treatment and services you receive. *For example, the Clinic may tell your health insurance plan about treatment to obtain approval or to determine whether your plan will pay for the treatment.*

**For Health Care Operations:** We may use and disclose your **PHI** for other health care operations. These uses and disclosures are necessary to run the Clinic. These activities include, but are not limited to, quality assessment activities, employee review activities, training of medical students, licensing, and conducting or arranging for other business activities. *For example, the Clinic may use and disclose your protected health information to medical students involved in direct patient care in our office. In addition, we may use a sign-in sheet at the registration desk to obtain your name and physician. We may also call you by name in the waiting room when you are being escorted to the back office.*



## **Atul Aggarwal MD Cardiology Clinic**

**To Business Associates:** We may contract with individuals or entities known as Business Associates to perform various functions on our behalf or to provide certain types of services. In order to perform these functions or to provide these services, Business Associates will receive, create, maintain, use, or disclose your **PHI**, but only after they agree in writing with use to implement appropriate safeguards regarding your protected health information.

**Disclosures to you:** When you request, we are required to disclose to you certain portions of your **PHI**. We are also required, when requested, to provide you with an accounting of most disclosures of your protected health information where the disclosure was for reasons other than for payment, treatment or health care operations, and where the protected health information not disclosed pursuant to your individual authorization.

**For Appointment Reminders and Other Health information:** The Clinic may contact you to provide appointment reminders or information about treatment alternative or other health-related benefits and services that may be of interest to you.

**Special situations:** We may use or disclose your **PHI** in the following situations without your authorization. These situations include.

As required by Law: Public Health issues as required by law; Communicable Diseases; Health Oversight; Abuse or Neglect; Food and Drug Administration requirements; Legal Proceedings; Law Enforcement; Coroners; Medical Examiners; Funeral Directors; Organ Donation; Research; Criminal activity, Military Activity; National Security; Worker's Compensation; Inmates - required Uses and Disclosures; Government Audits.

Under the law, we must make disclosures to you and when required by the Secretary of the Department of Health and Human Services to investigate or determine our compliance with the requirements of section 164.500

**Personal Representatives:** We will disclose your protected health information to individuals authorized by you, or to an individual designated as your personal representative, attorney-in-fact, etc., so long as you provide us with a written notice/ authorization and any supporting documents (i.e., power of attorney). Note: Under the Privacy Rule, we do not have to disclose information to a personal representative if we have a reasonable belief that:

1. You have been, or may be, subjected to domestic violence, abuse or neglect by such person;
2. Treating such person as your personal representative could endanger you; or
3. In the exercise of professional judgment, it is not in your best interest to treat the person as your personal representative.

**Authorizations:** Other uses or disclosures of your protected health information not described above will only be made with your written authorization. Uses and disclosures of **PHI** for marketing purposes, and disclosures that constitute a sale of **PHI** require authorization. You may revoke written authorization at any time, so long as the revocation is in writing. Once we receive your written revocation, it will be effective for future uses and disclosures. It will not be effective for any information that may have been used or disclosed in reliance upon written authorization and prior to receiving your written revocation.

**Your rights:** Following is a statement of your rights with respect to your **PHI**.

**You have the Right to inspect and Copy your PHI:** Under federal law, however, you may not inspect or copy the following records; psychotherapy notes; information compiled in reasonable anticipation of or use in, a civil, criminal or administrative action or proceeding, and **PHI** that is subject to law that prohibits access to protect health information.



## **Atul Aggarwal MD Cardiology Clinic**

**You have the Right to Request a Restriction:** You have the right to request a restriction or limitation on your **PHI**. This means you may ask us not to use or disclose any part of your **PHI** for the purposes of treatment, payment or healthcare operation. You may also request that any part of your **PHI** not be disclosed to family members or friends who may be involved in your care or for notification purposes as described in this Notice of Privacy Practices. You have the right to restrict certain disclosures of **PHI** to health plan where you pay out of pocket in full for the health care items or services we provide. Your request must state the specific restriction requested and to whom you want the restriction to apply. Except in limited circumstance, or where you pay out of pocket in full, we are not required to agree to a requested restriction.

**You have the Right to Request Confidential Communications:** You have the right to request in writing that we communicate with you about medical matters in certain way or at a certain location. For example, you can ask that we only contact you at work or by mail.

**You have the Right To Obtain a Paper Copy for this Notice:** You have the right to a paper copy of this notice. You may ask us to give you a copy of this notice at any time. Even if you have agreed to receive this notice electronically, you are still entitled to a paper copy.

**You may have the Right to Amend your PHI:** If you feel that the **PHI** we have about you is incorrect or incomplete, you may ask us to amend the information. You have the right to request, in writing, an amendment for as long as the information is kept by or for the Plan. If we deny your request or amendment, you have the right to file a statement of disagreement with us and any future disclosures of the disputed information will include your statement. We may prepare a rebuttal to your statement and will provide you with a copy of any such rebuttal.

**You have the Right to be Notified of a Breach:** You have the right to be notified in the event that we (or a Business Associate) discover a breach of unsecured **PHI**.

**You have the Right to an Accounting of Disclosures:** You have the right to receive an accounting of certain disclosures we have made, if any of your **PHI**.

**You have the Right to Opt Out of Fundraising Communications:** If the Clinic were to decide to engage in fundraising, you would have the right to opt out of receiving these fundraising communications at the time of the solicitation.

**Complaints:** You may complain to us or to the Secretary of Health and Human Services if you believe your privacy rights have been violated by Atul Aggarwal MD Cardiology Clinic. You may file a complaint with Atul Aggarwal MD Cardiology Clinic by notifying our office of your complaint. Retaliation against any patient of this practice for filing a complaint against this practice is strictly prohibited.

**Questions:** If you have any questions about this policy or need further information, please contact Sonali Aggarwal, the Clinic's Privacy Officer, at (661) 664-0100.

This notice was published and became effective on or before **April 14, 2003**.

Rev. (1): **February 22, 2013**.

You may revoke any authorization at any time in writing, except to the extent that your physician or the physician's practice has taken an action in reliance on the use or disclosure indicated in the authorization.